Examining the Metadata Quality of TWU’s Woman’s Digital Collection

High metadata quality translates into more precise records. This ultimately improves access and retrieval for users.

This goal is accomplished through creating records which are...

- **Complete**
  - Ensure that required fields are populated in all records and optional fields are applied when necessary

- **Accurate**
  - Implement guidelines for control and use a tool for checking spelling and punctuation

- **Consistent**
  - Follow a protocol for data entry to guarantee that data is uniformly entered

**Completeness**

- Optional Metadata Fields
- Required Metadata Fields
- Fields in EVERY Record
- 0 Records Containing ALL Required Fields

**Accuracy**

- Total No. of Records in Woman’s Digital & Women in Aviation Collections = 2655
  - 3% Identified Errors <15
  - Collection Sample Set 295 Records
  - 97% Accuracy

**Consistency**

- Variations = Retrieval
- Field Name Alternates
  - Subject.CorporateName v. Subject.Corp.Name

**Variations**

- Woman Airforce Service Pilots v. Woman Airforce Service Pilots (U.S.)
- Subject.Corp.Name Women Airforce Service Pilots (U.S.)
- Subject.Corp.Name Women Airforce Service Pilots;

**Field Content Discrepancies**

- Newscollings
- Francetown or Francetown
- Intermittenet Positivie

**Sample Errors**

- Mrs./ Heath Records
- Air force or Airforce

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