

LIBRARY

WORKFLOW

EXCHANGE

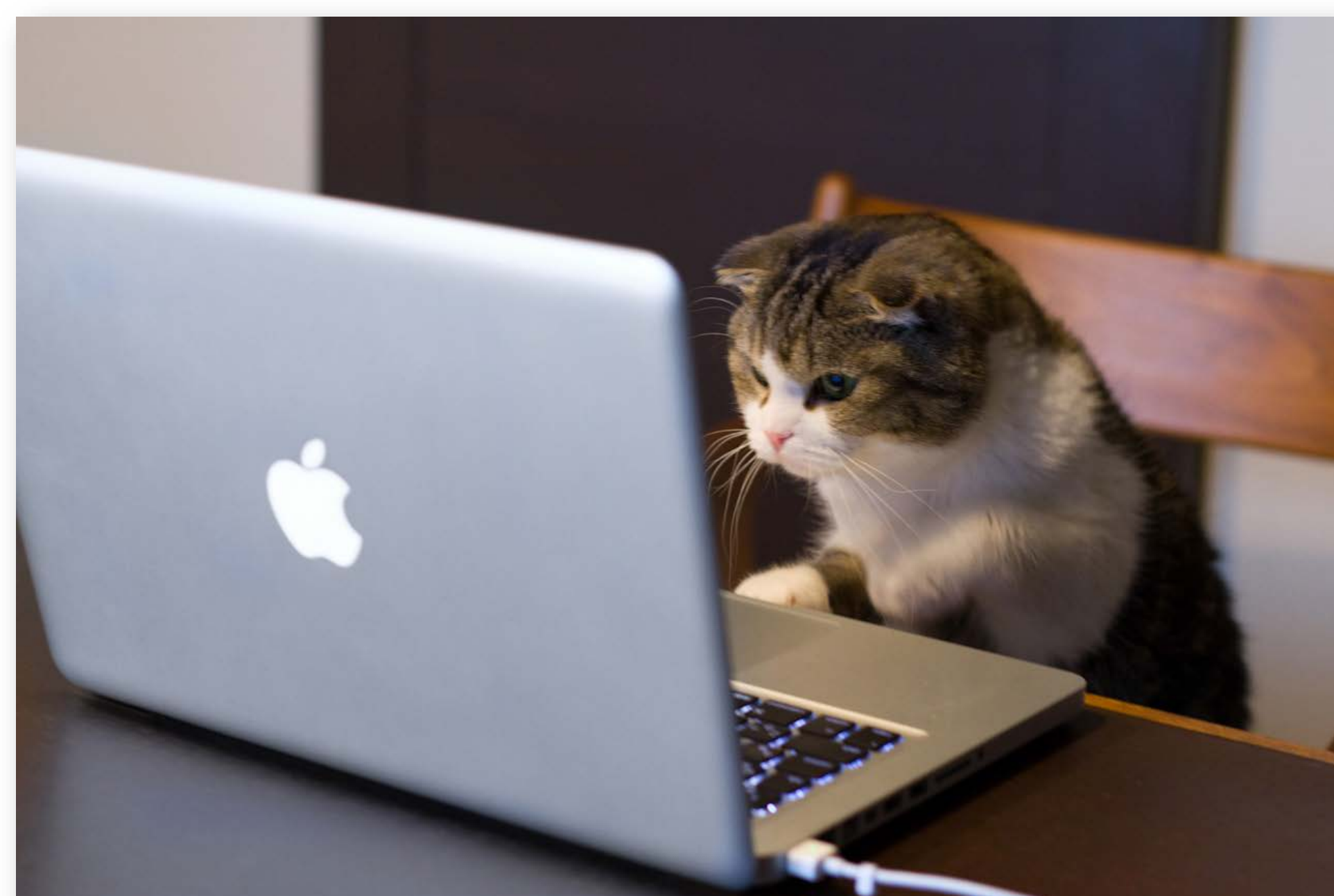
Shelley E. Barba
Texas Tech University
TCDL 2018

What is the LWE?

The Library Workflow Exchange is a collaborative digital collection created by Liz Woolcott and Ann Neatrou for libraries to share their helpful workflows. Based off a blog-format, "posts" are standardized records of workflows available online with relevant metadata.

But, what is a workflow*?

- Checklists
- Local Documentation
- Best Practices
- Local Guidelines
- Code
- Procedures
- Flowcharts
- Project Charters
- Lists of Resources
- Standards



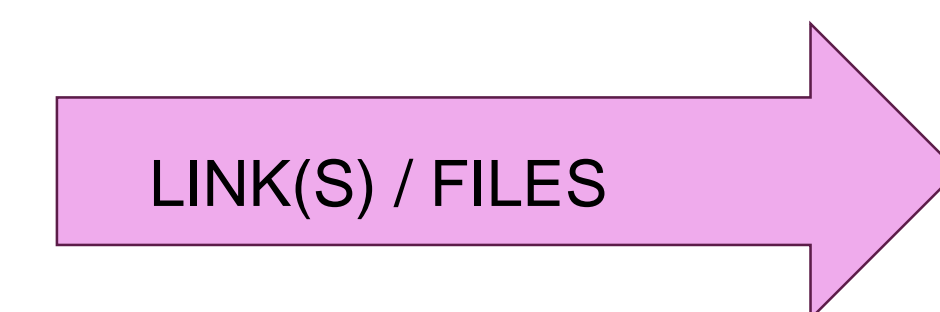
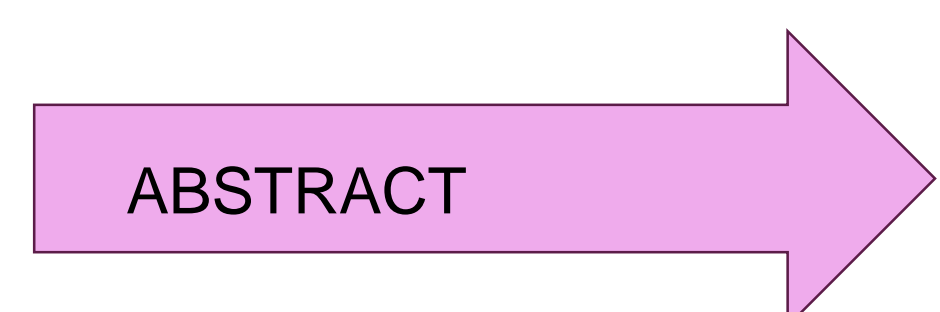
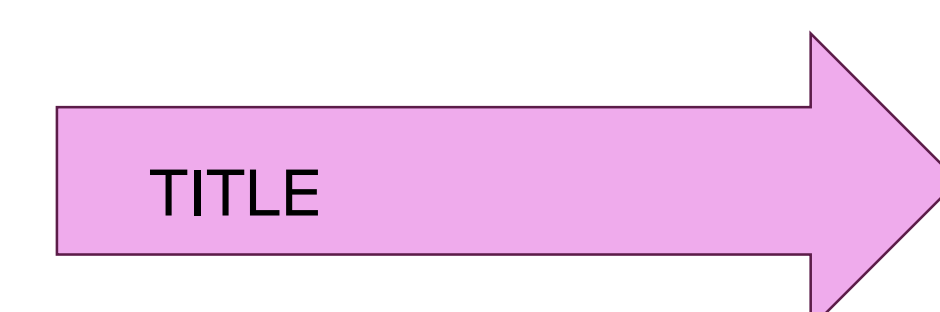
Notes:

- (*)Woolcott, Liz "Library Workflow Exchange: Sharing Innovation in Technical Services" Texas Library Association Conference, San Antonio, Spring 2017.
- Cat images from Shutterstock, www.shutterstock.com to help make workflows semi-entertaining.
- Screenshots and logo from www.libraryworkflowexchange.com,
- This poster is 100% about outreach. I did not create the LWE, but I wanted others to know about this amazing concept/tool.



How do you use the LWE?

Go to www.libraryworkflowexchange.org, search/browse, evaluate the record, & click the link.



Home / Digitization Workflows / Brittle Books Reformatting Policy and Workflow

Brittle Books Reformatting Policy and Workflow

Posted on April 14, 2017 by Liz

by the University Library, University of Illinois at Urbana-Champaign

The University of Illinois at Urbana-Champaign is committed to building and sustaining collections for the use of students, faculty, visiting scholars, and the public. The UIUC Preservation Department reformats brittle and damaged books to ensure the preservation of the intellectual content of its collections. The UIUC Library shall maintain and preserve the original book scanned to create the electronic text, regardless of condition.

Workflows and policies include:

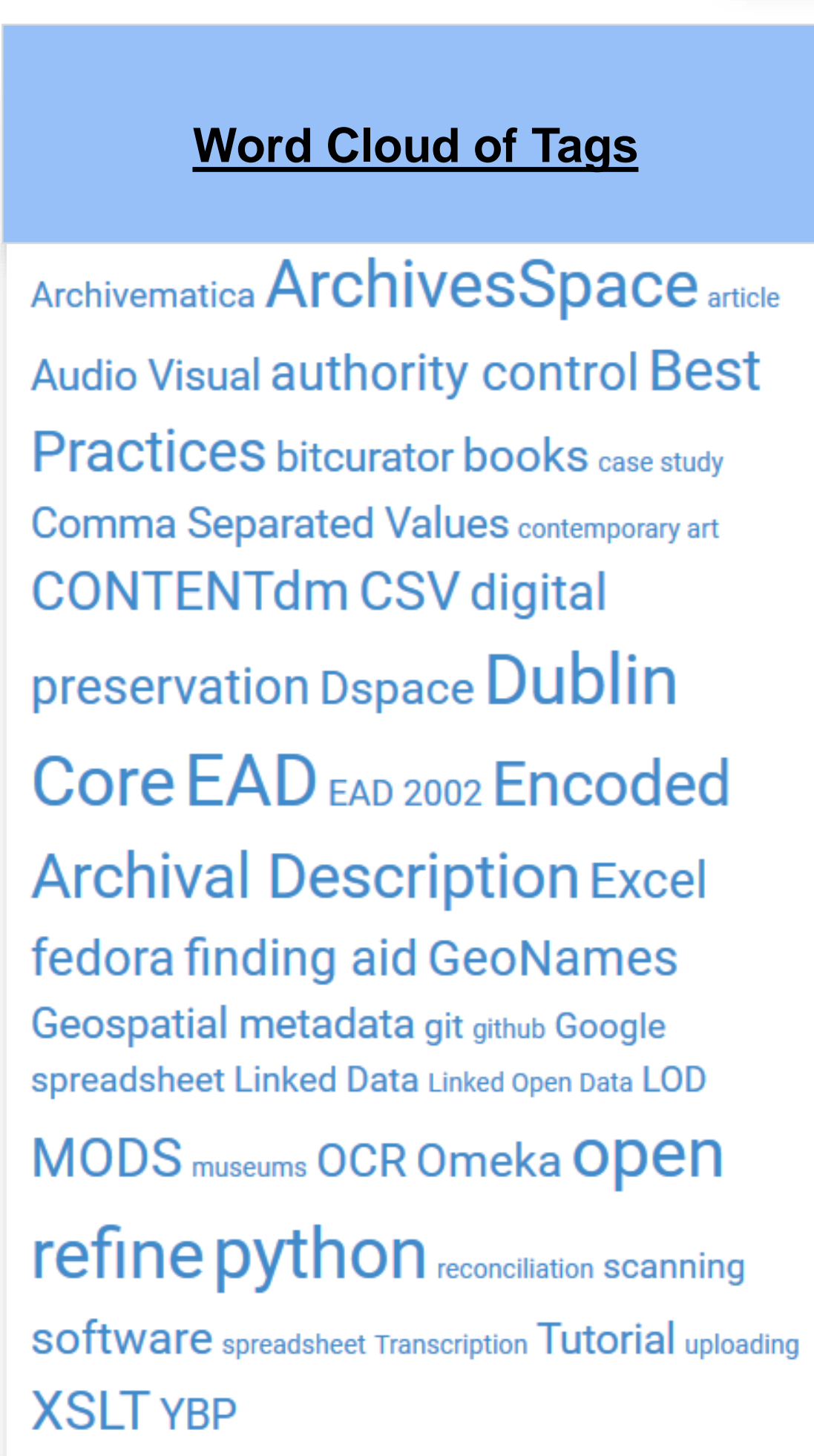
- Methods for Identifying Brittle Books
- Criteria for Selecting Brittle Books for Reformatting
- Criteria for Creating Only a Digital Format for a Title
- Criteria for Creating Digital and Printed Formats for a Title
- Disposition of the Brittle Book
- Materials Referred to Brittle Books
- Searching and Decision Making
- Processing Vendor E-Text Files
- File Storage
- Processing Facsimile Copies
- Processing Brittle Books for Oak St. Storage

Available at this URL: <http://www.library.illinois.edu/prescons/services/reformatting.html>

Archived with Internet Archive, 4/10/17, available at: <https://web.archive.org/web/20170410200219/http://www.library.illinois.edu/prescons/services/reformatting.html>

This entry was posted in Digitization Workflows, Digitization, Preservation and tagged preservation, Reformatting.

Bookmark the [permalink](#).

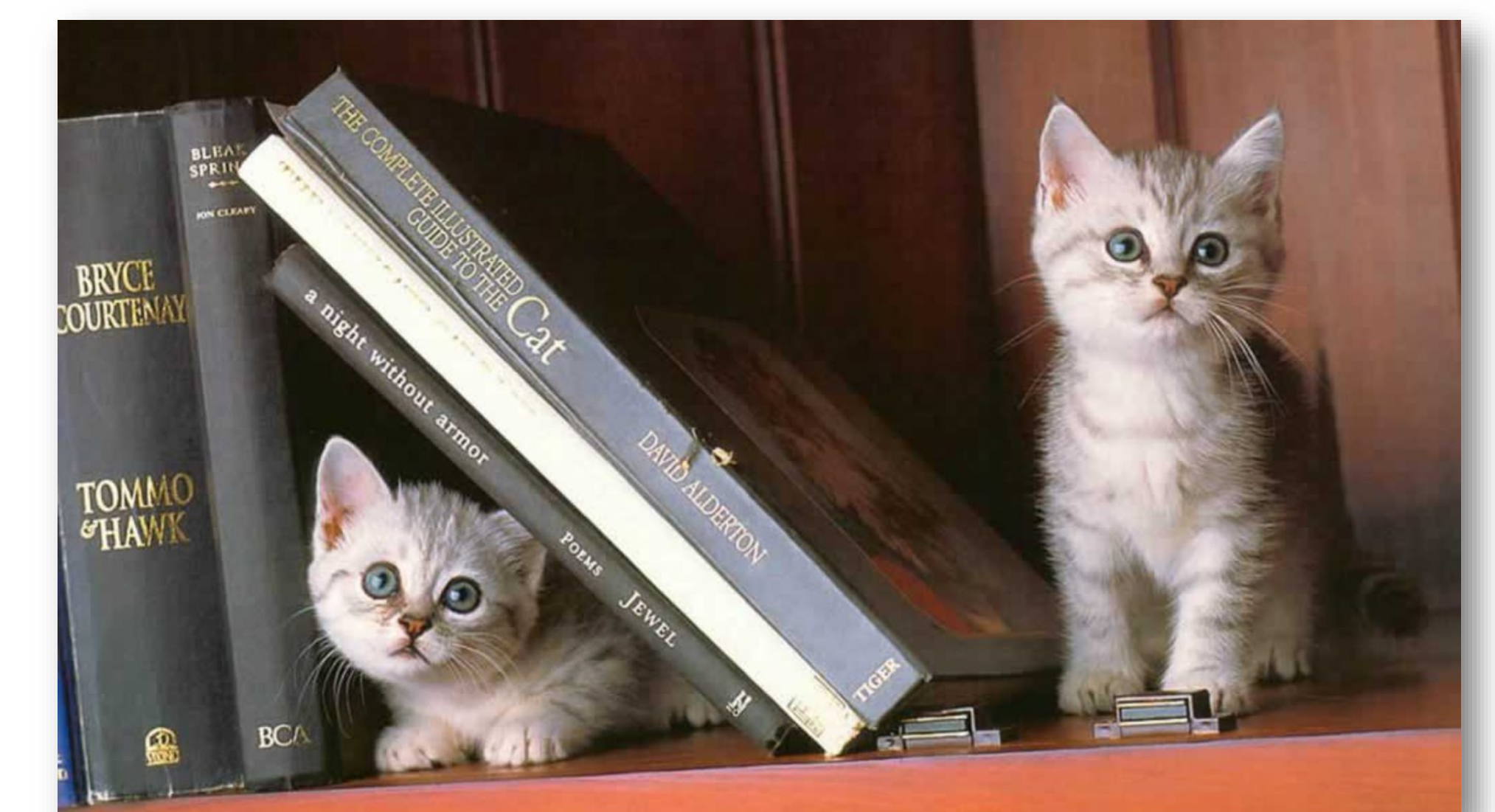


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How can you make the LWE better?

1. Tell others at your library or circle of influence about it!



2. Submit your own workflows!

The LWE is looking for any library related area, but especially*:

- Preservation
- Project Management
- Acquisitions
- Assessment
- Reference & Instruction
- Resource sharing
- Circulation

Things to consider when putting up a workflow:

- Licensing
- Vendor agreements
- De-identifying
- Appropriate access level

3. Become an editor!

Spend 2-4 hours a month looking for available library workflows already available and linking them to the repository!

