What is the LWE?

The Library Workflow Exchange is a collaborative digital collection created by Liz Woolcott and Ann Neatrour for libraries to share their helpful workflows. Based off a blog format, "posts" are standardized records of workflows available online with relevant metadata.

But, what is a workflow*?

- Checklists - Local Documentation
- Best Practices - Local Guidelines
- Code - Procedures
- Flowcharts - Project Charters
- Lists of Resources - Standards

How do you use the LWE?

Go to www.libraryworkflowexchange.org, search/browse, evaluate the record, & click the link.

How can you make the LWE better?

1. Tell others at your library or circle of influence about it!
2. Submit your own workflows!
   - The LWE is looking for any library related area, but especially:
     - Preservation - Project Management
     - Acquisitions - Assessment
     - Reference & Instruction - Resource sharing
     - Circulation
   - Things to consider when putting up a workflow:
     - Licensing - Vendor agreements
     - De-identifying - Appropriate access level
3. Become an editor!
   - Spend 2-4 hours a month looking for available library workflows already available and linking them to the repository!

Notes:

- Cat images from Shutterstock, www.shutterstock.com to help make workflows semi-entertaining.
- This poster is 100% about outreach. I did not create the LWE, but I wanted others to know about this amazing concept/tool.