



UNIVERSITY of NORTH TEXAS
HEALTH SCIENCE CENTER at Fort Worth

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Education, Research,
Patient Care and Service

TO: NIH-funded UNTHSC Researchers/Authors

Thomas Yorio, Ph.D.
Executive Vice President

NIH has a new Public Access Policy which requires that the author's final peer-reviewed journal article, resulting from NIH-funded activities, be submitted to PubMed Central (PMC) within 12 months of journal publication. Under federal law, this policy became effective April 7, 2008.

UNTHSC is working on formal policy to facilitate compliance for NIH-funded authors. In the mean time, we would like to share a list of campus resources with you to ensure that you are complying with the NIH policy.

Copyright

UNTHSC authors must confirm that agreements with publishers permit the submission of the author's manuscript to NIH.

- There will be a letter that you should submit with your manuscript alerting the publisher to the fact that the manuscript is subject to the NIH policy and UNTHSC expects them to comply with the policy.
- There is also suggested wording that you can add to a publisher's agreement or attach an author addendum to ensure that you can fulfill the NIH policy.
 - The UNTHSC legally endorsed author addendum can be found here:
<http://www.arl.org/sparc/author/>
- You can review your contract language with UNTHSC's Associate General Counsel, Jon McGough.
- The Lewis Library is able to help you find publisher's policies.

Submission of your manuscript

For peer-reviewed manuscripts accepted for publication on or after April 7, 2008, UNTHSC authors must submit the final version of the manuscript, and accompanying files, to the NIH Manuscript Submission System (NIHMS).

- The NIHMS system is very easy to use.
- Submission can be done by the author or a third party in their lab or department.
- Some publishers will submit manuscripts for authors
 - See a list of journals that submit to NIH for authors here:
http://publicaccess.nih.gov/submit_process_journals.htm

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Some publishers are charging fees to do this for you. In those instances you can avoid paying the fee by submitting the manuscript to PubMed Central yourself. The NIH submission process is easy, and paying the publisher is NOT necessary.

Citing PubMed Central ID Numbers

When your manuscript is submitted to NIH you will receive a NIHMS ID number, and once it is available in PubMed Central, it will be assigned a PMC ID number.

Effective May 25, 2008, you will need to cite the PMC ID or NIHMS ID numbers for any articles you cite in your progress reports, new applications, and renewals. These are only needed for articles accepted for publication on or after April 7, 2008, but you may include PMC ID numbers for articles already in PubMed Central as well.

The Lewis Library can help you find these numbers in PubMed Central, if you need assistance.

Other Resources

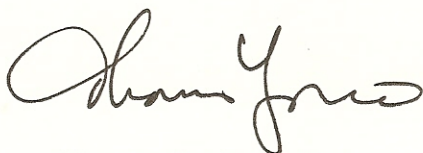
The Lewis Library will provide assistance to authors who have questions about the policy, or need assistance in finding publisher policies, PMC ID numbers, or other information.

Additional information, including a faculty reception/information hour, will be available in the near future.

NIH Public Access Policy FAQ: <http://publicaccess.nih.gov/FAQ.htm>

Tutorial on the NIHMS System: <http://www.nihms.nih.gov/web-help/index.html>

Information and services provided by the Lewis Library: <http://library.hsc.unt.edu/nihmandate/>



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