**Leadership Academy**

**Texas Conference on Digital Libraries**

**9:00 a.m. – 3:45 p.m.**

**May 20, 2019**

[Commons Learning Center](https://commons.utexas.edu/), JJ Pickle Campus, Austin, Texas

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| *9:00 – 9:30* | **Breakfast and Sign-in Registration** |
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| **Morning Session** | **Communicating Effectively** |
| *9:30 – 9:45* | Introductions and Welcome |
| *9:45 – 10:45* | Being an active listener: exercises and role plays |
| *10:45-11* | *Break* |
| *11-12* | Communicating across cultures: creating an inclusive environment, being in and managing diverse teams |
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| **Lunch** |  |
| *12-1* |  |
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| **Afternoon Session** | **Negotiating Collaboratively** |
| *1-2:15* | Preparing: negotiating styles and situations, what approach to take, the four stages to a negotiation |
| *2:15-2:30* | *Break* |
| *2:30 – 3:30* | Bargaining: principles to employ, role play |
| *3:30 – 3:45* | Evaluation Survey |